

Diversity, Equity & Inclusion Internship

Special Olympics
Arizona



The mission of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills, and friendship with their families, other Special Olympics athletes, and the community.

Position Title: Diversity, Equity, and Inclusion Intern –*paid*

Reports to: Co-chair of DEI Committee

Location: Majority of work will be remote, some in-person events across the state, option to work in the SOAZ office in Goodyear

Commitment: This is a 15-week paid internship with flexible hours up to 10 hours per week. The selected intern will be paid through a stipend for completed hours based off Arizona's minimum wage.

Description: This internship position is ideal for students and recent graduates looking for a meaningful experience. The selected intern will be responsible for supporting SOAZ's DEI initiatives by assisting with but not limited to the following projects:

- Collaborating with the SOAZ DEI committee for monthly meetings
- Building relationships with communities representative of the state's demographics to share opportunities for engagement
- Creating educational resources for SOAZ constituents
- Tracking and analyzing DEI metrics and creating plans of action to improve diversity and inclusion within the SOAZ community
- Supporting training facilitation
- Assist with diverse talent recruitment

Requirements: The candidate should have a passion for increasing Diversity, Equity, and Inclusion to help better fulfill the mission of Special Olympics. The following experience is desired:

- Respectful of various cultures and diverse communities
- Proficient in Microsoft Office Suite (Word, Excel, Publisher, and PowerPoint)
- Demonstrates excellence in written and oral communications, multi-tasking, and strategic/creative thinking
- Able to work independently and with a team

Reliable transportation and a Criminal and National Sex Offender Registry background screening (required of all staff) is required.

Position Impact: This intern will play a vital role in improving outreach and advocacy for Special Olympics Arizona and the SOAZ athletes. They will help serve the mission by working towards our goal to empower the over 180,000 Arizonians with intellectual disabilities to be healthy, productive, and respected members of society through the various programs offered by SOAZ.

The selected intern will receive various opportunities for professional development. Successful interns will be able to request letters of recommendation and build their list of references.

Contact: To apply for this internship complete [this form](#) and email your resume to Heather@SpecialOlympicsArizona.org. Contact Heather for any questions.
<https://forms.office.com/r/tGEbY2hWir>