

AIA Unified Sports Intern

Special Olympics
Arizona



The mission of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills, and friendship with their families, other Special Olympics athletes, and the community.

Position Title: AIA Unified Sports Intern – *paid*

Reports to: Unified Sports Manager

Location: Hybrid – Some remote work with on-site event requirements across the Phoenix Valley. Option to work from the SOAZ State office in Goodyear.

Commitment: This is a 15-week paid internship with approximately 15 hours per week. The selected intern will be paid through a stipend for completed hours based off Arizona's minimum wage.

Description: The AIA (Arizona Interscholastic Association) Unified Sports intern will be actively involved in assisting the Unified Sports Manager during the sport season.

Job Duties:

- Assist in organizing qualifying matches for relevant sports through the season
- Attend the coaches' meetings
- Process the entry forms sent by the coaches
- Assist with creating equipment lists for competitions
- Help with bracketing for the qualifiers
- Assist with the state championship for relevant sports
- Aid in setting up and tearing down at competitions

Requirements: This intern must have reliable transportation to attend in-person meetings and competitions. They should have a passion for inclusion and Special Olympics Arizona's mission

This position may include the following physical demands:

- Standing, walking for long periods of time
- Squatting, lifting through full range – should be able to lift a minimum of 25lbs.
- Working in the elements outdoors
- Moderate to heavy physical demands to load/unload equipment from trucks

Accepted interns must clear a Criminal and National Sex Offender Registry background screening (required of all staff and interns). They must have reliable transportation for events throughout the Mountain area.

Position Impact: The AIA Unified Sports Intern will play a pivotal role in creating a successful fall season for all participating athletes, partners, and coaches. They will learn what it takes to plan a sporting competition and will become familiar with Special Olympics and Unified sports.

This intern will build skills in leadership and supervision when working with event volunteers, administrative and organizational skills, and scheduling and prioritization skills. They will benefit from a flexible schedule and various professional development opportunities. Previous interns will be able to request letters of recommendation and build their list of references.

Contact: To apply for this internship complete [this form](#) and email your resume to Heather@SpecialOlympicsArizona.org. Contact Heather for any questions.
<https://forms.office.com/r/tGEbY2hWir>