## **Law Enforcement Torch Run Intern**



The mission of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills, and friendship with their families, other Special Olympics athletes, and the community.

Position Title: Law Enforcement Torch Run (LETR) Intern - Unpaid

Reports to: Director of LETR

Location: SOAZ State office - 2455 N. Citrus Rd. Bldg. 64, Goodyear, AZ 85395, plus some optional remote time

**Commitment**: The LETR Intern will commit to a 15 week unpaid internship, completing approximately 12-16 hours each week. About 12 hours each week should be spent on-site, which can be spread out between multiple days.

**Description**: The Law Enforcement Torch Run Intern will assist with coordinating, tracking, fulfilling, and distributing LETR t-shirt orders, communicate with Law Enforcement agencies, and assist with LETR Fundraising events. LETR events may include a golf tournament, car show, and the Guardian Games.

**Requirements**: The ideal candidate for this internship will be available to be on-site at the SOAZ state office in Goodyear approximately 12 hours/week, and must have reliable transportation. When assisting at events, the LETR intern will help with set-up and tear-down, and should be prepared to lift a minimum of 40 pounds. This candidate should be comfortable with the Microsoft Office Suite and Outlook. They must be comfortable working with Law Enforcement agencies.

**Position Impact**: The LETR Intern serves an important role in supporting the fundraising efforts of LETR for Special Olympics Arizona. LETR is the largest fundraising vehicle for Special Olympics worldwide, and all funds raised by LETR in Arizona go directly towards creating increased opportunities for SOAZ athletes.

This internship offers the opportunity for networking within the Law Enforcement agencies of Arizona. It will provide professional development opportunities, and is highly flexible, ideal for working around school and/or part-time job schedules. This intern will be able to build skills in organization, communication, inventory tracking, customer service, and more.

**Contact**: To apply for this internship complete <u>this form</u> and email your resume to <u>Heather@SpecialOlympicsArizona.org</u>. Contact Heather for any questions.

https://forms.office.com/r/tGEbY2hWir